

THE NEW YORK CITY LANDMARKS PRESERVATION COMMISSION

THE MUNICIPAL BUILDING, ONE CENTRE STREET - 9<sup>TH</sup> FLOOR NORTH, NY, NY 10007 212.669.7700

JOB VACANCY NOTICE # 136-2019-359433

CIVIL SERVICE TITLE: LANDMARKS PRESERVATIONIST, RESEARCH DEPARTMENT	TITLE CODE NO. 92237
NUMBER OF OPENINGS: 1 FULL TIME	SALARY \$52,046 minimum -\$59,853 (with 2 years City service)
LOCATION: 1 Centre Street, 9 <sup>th</sup> Floor North, New York, NY 10007	
<p><b>JOB DESCRIPTION</b></p> <p>The Landmarks Preservation Commission (LPC) is the largest municipal preservation agency in the nation. It is responsible for protecting New York City's architecturally, historically, and culturally significant buildings and sites by granting them landmark or historic district status, and regulating them after designation. The agency is comprised of a panel of 11 commissioners who are appointed by the Mayor and supported by a staff of approximately 80 preservationists, researchers, architects, historians, attorneys, archaeologists, and administrative employees. There are more than 36,000 designated buildings and sites in New York City, most of which are located in 144 historic districts and in all five boroughs.</p> <p>Under the supervision of the Director of Research, review existing surveys, Commission files, historic maps, and relevant secondary sources to identify potential individual landmarks and historic districts in targeted areas throughout the five boroughs; conduct fieldwork, surveys and site assessments comparative analysis and mapping to evaluate potential landmarks and historic districts; perform research on properties to assess their historic significance; document findings, write designation reports based on research and fieldwork; assist with editorial, writing and other special projects; create and make presentations for Commissioners and the public; respond to public inquiries; other tasks as assigned.</p>	
<p><b>QUALIFICATION REQUIREMENTS:</b></p> <p>1. A Masters Degree in historic preservation, architectural history, art history, architecture, or American history, and one year of full-time satisfactory experience working in the field of preservation, restoration, or conservation of historic structures; or conducting research in architectural or art history, or working as an architect or architectural assistant; or teaching at the college level in any of the fields described in (a); or</p> <p>2. A Bachelors of Arts Degree with specialization in one of the fields listed above, and two years of full-time related experience; or</p> <p>3. Education and/or experience equivalent to 1 &amp; 2 above.</p> <p><b>PREFERRED QUALIFICATIONS:</b></p> <ul style="list-style-type: none"><li>• Experience with survey, evaluation, research and documentation of historic resources</li><li>• Excellent writing and oral communication skills</li><li>• Familiarity with New York City architectural history and styles and land use, preservation, and planning issues</li><li>• Familiarity with archival resources in New York City</li><li>• Experience in GIS and ArcGIS</li><li>• Experience with data management</li><li>• Strong customer service approach</li><li>• Ability to work collaboratively as well as independently</li><li>• Leadership and organizational skills</li></ul> <p><b>The Landmarks Preservation Commission will only respond to qualified candidates.</b></p>	
Please submit resume and cover letter to: NYC Careers at <a href="https://a127-jobs.nyc.gov/">https://a127-jobs.nyc.gov/</a>  Current City employees must apply through Employee Self Service (ESS) at <a href="http://cityshare.nycnet/ess">http://cityshare.nycnet/ess</a> , under Recruiting Activities/Careers/136-2019-359433  Candidates selected for an interview will be asked to provide a writing sample. While we appreciate every applicant's interest, only those under consideration will be contacted.	If you were educated in a foreign school, you must be able to submit an evaluation of your foreign education from an approved organization.  Final appointment is subject to approval by the Office of Management and Budget.  <b>All applicants hired will be required to take and pass the next scheduled civil service exam for Landmarks Preservationist at a date to be determined.</b>

The Landmarks Preservation Commission is an Equal Opportunity Employer

DATED August 14, 2018	POST UNTIL August 31, 2018
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